

MODERN ENGLISH SCHOOL CAIRO



Grades 7-12 Parent/Teacher Meetings

December 5, 2016

Dear Parents,

I am writing to remind you that on **Wednesday December 14, 2016** there will be Parent/Teacher Meetings from **9:00 am until 4:50 pm**. We hope you will attend to discuss your child's progress and performance. The schedule for the Parent/Teacher Meetings is listed below. It is important to arrive during the scheduled times allowing enough time to visit with each of your child's teachers. Each meeting will be approximately 10 minutes long.

Please bring your child's Planner with you on that day. During your meeting with the teachers they will discuss your child's Term One progress prior to the end of the grade reporting cycle. Term One Final Report Cards will be issued on **January 8, 2017**. We encourage **your child to attend** the meetings with you wearing the school uniform, so that he/she is involved in the discussions and agrees to the outcomes. Should you be unable to attend the Parent/Teacher meetings for good reason, we would appreciate a telephone call to your child's respective Administrative Officer: Ms. Mona Abbas (Gr 7&8), Ms. Nesreen Saleh (Gr 9), Ms. Dalia Abou-Taleb (Gr 10), or Ms. Menna Dessouky (Gr 11&12) to schedule a suitable time to meet with the relevant Dean to discuss your child's academic progress.

Scheduled Parent/Teacher Meetings Sessions

Time	Sessions
9:00 am - 12:20 pm	Morning Sessions
12:30 pm - 1:30 pm	No conferences scheduled
1:30 pm - 4:50 pm	Afternoon Sessions

I look forward to seeing you for your son/daughter's Parent/Teacher Meetings.

Yours sincerely,

Ms. Dodie Ballard
Secondary Principal, American Section

Mrs. Nicola Singleton
Whole School Principal



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