



Newsletter 1 (22/23) | August 2022

Modern English School Cairo



Care, Challenge and Inspire

INFORMATION REGARDING THE START OF ACADEMIC YEAR 2022/2023

Uniform, Accounts, Transportation Procedures

We are focused on welcoming our students back to campus on Sunday 11th September 2022 (except FS1, who will have a staggered start that week to enable a smooth introduction for them). Our preparations for the start of the academic year are well underway.

First Day for our FS1 students is Wednesday, 14th September. FS1 orientation will be held in two groups on the 12th and 13th of September. An email with further details will be sent shortly.

All procedures must be completed BEFORE Sunday, 11th September 2022. Please, do not postpone this process and complete registration before then.

From Monday 22nd August 2022, 8.30am-2.00pm, you will be able to make all necessary preparations for the start of the school year, including uniform purchase, and fee payment.

Start Of Year Procedures

1. Parents/adults completing **Start of Year** procedures are asked to arrive at the Car Gate entrance to school (Gate 4).

PLEASE NOTE: Parents will not be allowed on campus at all on the first day of school. Only students will be allowed through Gate 4. This will be the case for ALL YEAR GROUPS.

Remember: from Monday, 22nd of August 2022, uniforms can be purchased online via the Family Portal. Items purchased online can be collected from the Sports Hall.

2. Proceed to the school sports hall where you will find booths for:

- Accounts and School ID. You will be issued student ID cards. **PLEASE DO NOT FORGET THAT STUDENTS NEED TO WEAR THEIR SCHOOL ID ON THE FIRST DAY OF SCHOOL.**
- Transportation (**NO TRANSPORTATION CHANGES ARE ALLOWED FOR THE FIRST THREE DAYS**)
- Uniform

3. Additional ID cards will be issued per student for those opting to go home by car. One is to be worn by each student on the first day of school. The other is to be presented by the adult collecting the child from school if they are not taking a school bus everyday.

4. Lost Property from 2021-2022 academic year will also be available for you to review.

5. Resource packs can be collected from the 22nd of August 2022 from the Sports Hall for **Primary Students**. (You will need the student's ID card to collect their resource pack).

The Start of Year facility/procedures at Gate 4 will remain open from Monday, 22nd August 2022 until Saturday, 10th September 2022, Sun-Sat 8.30am - 2:00pm. We strongly advise parents to visit early.

The Sports Hall and all Registration, Accounts, and Uniform facilities will not be available on the first day of school until 9:00am as the Gate area will be very congested.



Changes in Uniform

We would like to inform you of some new and exciting changes in our 2022-2023 School Uniform.

PE: For PE we will now have Dri-Fit PE Kits for both Primary and Secondary. For Primary, the kit will consist of Dri-Fit shorts and a matching T-shirt for summer. As for winter, a navy blue tracksuit will be available to wear with the summer T-shirt.

Secondary Students will now be coming to school in their full PE Kits. During summer, they will wear the tracksuit pants and the new Dri-Fit T-shirt for the day, and will change into their shorts during their PE lesson.

For winter, they can wear the tracksuit jacket over the PE t-shirt to complete the set. Secondary students will no longer be allowed to come into school in their regular school uniform on their PE days.

Students can still wear the old PE kit during this academic year, and it can still be bought from the uniform shop.

HATS: To protect the children from harmful UV rays, and for their own safety, it is now obligatory for our **FS1** and **FS2** students to be wearing hats outdoors. The rest of the students in both Primary and Secondary are strongly encouraged to wear hats when outdoors as well. These hats will be available in the uniform shop.



Collection of Resource Packs

Primary Students: Resource packs can be collected from the 22nd of August 2022 from the Sports Hall. By showing the students 2022-2023 ID Card, you will be able to collect your child's pack.

IMPORTANT NOTE: Primary student's resource packs should be collected by the parents only. The pack will come with a packing list which will be signed by the parent once they check the pack. If you will be sending someone to collect it on your behalf, they will have to sign for the pack on your behalf. Therefore, please make sure to sign a letter stating the following:

- Students name
- Name and ID number of the person you are authorising to collect the resource packs
- Your ID number and signature

Secondary students will be collecting their resource packs upon their return to school.



Transportation

To ensure that our bussing department is able to comply with our health and safety procedures, you need to register your child if you require transportation for the upcoming academic year. **Places will be allocated on a first come first serve basis.**

To register your child for transportation, you need to:

1. Log into the Family Portal
2. Click on the child you would like to register for transportation.
3. Choose the area
4. Proceed with the payment

This step needs to be done for each child you would like to register. If you have any questions, please email the Accounts Department at accounts@mescairo.com.



A Note from the Accounts Department:

Thank you for the payment of the re-enrollment fees, please note that the first installment is now due, kindly make arrangements for the payment to be made before the 11th of September.

We would like to remind you of the different ways you can pay, to avoid congestion in our Accounts Department

1. Online

Fees can be paid by credit card online through the Family Portal found on the school website **www.mescairo.com**. You can also use the Family Portal to see the payments made previously, and check if the balance of any transfer made via bank transfer has reflected into your school account.

2. By cash or credit card at our Accounts Department: Saturday - Thursday: 8.30am – 2.00pm

3. By bank transfer or bank deposit: Please remember to e-mail a copy of the proof of payment to accounts@mescairo.com



HSBC

Account Name: Modern English School Cairo

Sort Code: EBBKEG CX

Account Number: 002-003341-001



CIB

Account Name: International Education System - Modern English School Cairo

Sort Code: CIBEEG CX 111

Account Number: 100026477837

Please note cheques will not be accepted. If you have any questions regarding your statement, please call one of the following numbers and a member of the Accounts Department will be happy to answer your queries: 01200651071 /01200651477/01200651487/ Whatsapp only: 01000774223.

You can also e-mail the accounts@mescairo.com for any queries.

Enjoy the remainder of the summer holiday. Stay safe!